

# 2020 – 2021 Budget Calendar

**Black = State Information, Green = Admin Information, Red = Board Information**

**NOTE – Public Budget Workshops not included – to be added as appropriate**

## September, 2019

9/1/19 – PDE publishes 20/21 Permitted Tax Increase Base Index

9/19/19 – Finance and Facilities Committee meets and discussed draft Budget Calendar and Capital Plans

9/30/19 – PDE notifies districts of base or adjusted index and budget timeline

## October, 2019

10/16/19 – A-Team Meeting - Discussion of budget issues with Administration & budget calendar. Administrators begin preparing building & program budgets

10/17/19 – Finance and Facilities Committee meets and discusses draft Budget Calendar and Capital Plans

10/24/19 – PDE pays district 50% of slot money allocation

## November, 2019

November/December – District considers resolution authorizing Proposed Preliminary Budget display & advertising

11/1/19 – Unpaid School District Real Estate Tax becomes delinquent

11/5/19 – General Election

11/4/19 – GASD Board Meeting

11/15/19 – Technology Budget requests due

11/18/19 – GASD Board Meeting

11/20/19 – A-Team Meeting - Discussion of budget calendar, process & special requests with Administration

11/21/19 – Finance and Facilities Committee meets and discusses various budget and capital plan matters

## December, 2019

December/January – District confers with County Assessment Office on Home/Farmstead Rules (Optional)

12/1/19 – Deadline to update tax rate info with DCED

12/3/19 – GASD Board Meeting – Recommended adoption of Capital Plans

12/10/19 – PDE notifies districts of school-year AFR data for referendum exception re: special education

12/11/19 – District Technology budget information draft due to Administration

12/13/19 – Special budget requests summaries, with estimated budgets, due to Superintendent & Business Manager

12/15/19 – Sterling Act Tax Credit Data Certification due to PDE

12/16/19 – GASD Board Meeting, Business Manager provides initial expense & revenue estimates, Board discusses Scheduling of Public Budget Workshops.

12/19/19 – Finance and Facilities Committee meets and discusses various budget and capital plan matters

12/27/19 – Make Proposed Preliminary Budget on PDE form 2028 available for public review, if needed

12/31/19 – Home/Farmstead Notices due to potential qualifying property owners

## January, 2020

1/6/20 – GASD Board Mtg. – Supt. recommends special budget requests - adopt resolution to stay within index if this option is chosen

1/9/20 - Advertise Proposed Preliminary Budget if needed.

1/9/20 - Deadline for Proposed Preliminary Budget public display or adopt opt out resolution

1/14/20 – District deadline to submit to PDE a copy of opt out resolution and proposed tax rate

1/15/20 – A-Team Mtg – Discussion of Budget Issues with Administration

1/16/20 – Finance and Facilities Committee meets

1/19/20 – Deadline to notify public of intent to adopt 20/21 Preliminary Budget unless Opt Out Resolution adopted

1/21/20 – GASD Board Mtg. – Board adopts Preliminary Budget, if needed

1/24/20 – PDE notifies District if tax rates are equal to or less than index if they adopted an Opt Out Resolution  
Building & Program budgets due to Business Office by 4:00 P.M.

1/29/20 – Deadline to adopt and submit Preliminary Budget to PDE unless Opt Out Resolution was adopted

**February, 2020**

- 2/3/20** – Deadline to submit Preliminary 20/21 Budget & related proposed tax increases to PDE Supt., Asst. Supt. & Business Manager begin budget reviews with Administrative Staff  
**GASD Board Mtg.** – Board to consider possible use of referendum exceptions, if eligible and if no opt out resolution was adopted - Review updated projected budget information.
- 2/4/20** – Governor expected to present budget address
- 2/6/20** – Deadline to publish notice of intent to file for referendum exceptions
- 2/13/20** – PDE notifies districts that proposed tax rates are equal or less than index. District filing deadline for referendum exceptions requiring PDE approval
- 2/15/20** – Deadline to establish elected tax collector compensation rates and receive copies of Tax Collectors' paperwork.
- 2/18/20** – **GASD Board Mtg.** Business Manager provides Board with a draft of projected revenues for 20/21
- 2/19/20** – **A-Team Mtg.** – Discussion of Budget Issues with Administration
- 2/20/20** – **Finance and Facilities Committee meets**
- 2/28/20** – Supt., Asst. Supt. & Business Manager finish budget reviews with Administrative Staff
- 2/28/20** – Deadline to submit referendum question seeking voter approval of tax rate in excess of index

**March, 2020**

- 3/1/20** – Homeowner deadline to file home/farmstead application with county
- 3/2/20** – **GASD Board Mtg.** Board updated on significant budgetary impacts
- 3/4/20** – PDE deadline to rule on referendum exception requests
- 3/9/20** – Deadline to submit to county, if PDE denies referendum exceptions, a referendum question seeking voter approval to exceed index
- 3/16/20** – **GASD Board Mtg.** Board updated on significant budgetary impacts
- 3/18/20** – **A-Team Mtg.** – Discussion of budget issues with Administration
- 3/19/20** – **Finance and Facilities Committee meets**

**April, 2020**

- 4/6/20** – **GASD Board Mtg.** Handbooks distributed & reviewed
- 4/15/20** – Secretary of Budget certifies amount of slot money funding available for 20/21 distribution
- 4/15/20** – **A-Team Mtg.** – Discussion of budget issues with Administration
- 4/16/20** – **Finance and Facilities Committee meets**
- 4/20/20** – **GASD Board Mtg.** Secretary of Budget notifies PDE if slots distributions are authorized
- 4/28/20** – Primary Election – Referendum Items

**May, 2020**

- May** – District considers final & future budget & long-term financial planning steps
- 5/1/20** – **Display proposed budget in Administration Building & make available to public**
- 5/1/20** - PDE notifies districts of slots funding allocation (if authorized). County homestead properties report distributed to districts
- 5/4/20** – **GASD Board Mtg.** – Board reviews & approves proposed budget
- 5/5/20** - Vision draft sent to Graphcom to format
- 5/8/20** - Public notice to adopt final budget published in local newspaper
- 5/15/20** - Advertise Budget Hearing
- 5/18/20** – **GASD Board Mtg.** Vision revisions proof due to Graphcom
- 5/20/20** – **A-Team Meeting** – Discussion of budget issues with Administration
- 5/21/20** – **Finance and Facilities Committee meets**
- 5/25/20** – **Vision Distributed**
- 5/31/20** – Deadline to reject slots funds (by Board resolution)  
 Deadline to update DCED tax rate info.  
**Deadline to adopt 20/21 proposed final budget**

**June, 2020**

- 6/1/20** – GASD Board Mtg. – Public Budget Hearing - Board determines amount of home/farmstead exclusion rate for qualified 20/21 real estate tax bills
- 6/5/20** – Deadline to submit to PDE a resolution declining slots funds
- 6/10/20** – Deadline to make 20/21 Proposed Final Budget available for public inspection
- 6/15/20** – GASD Board Mtg. – Vote on Final Budget
- 6/17/20** – A-Team Meeting
- 6/18/20** – Finance and Facilities Committee meets
- 6/20/20** – Deadline to publish notice of intent to adopt 20/21 Final Budget
- 6/30/20** – Deadline to adopt 20/21 Final Budget.
  - Deadline to adopt Homestead/Farmstead Exclusion Resolution.
  - Deadline to adopt Annual Tax Levy Resolution

**July, 2020**

- 7/1/20** – Tax bills distributed
- 7/15/20** – Deadline to submit Annual Tax Levy Resolution to DCED
  - Deadline to submit Final Budget, Estimated Ending Fund Balance from 20/21 & Utilization of Referendum Exceptions to PDE.
- 7/16/20** – Finance and Facilities Committee meets

**August, 2020**

- 8/4/20** – PDE notifies election officials of districts that declined slots money & allow voter decision
- 8/27/20** – PDE pays district 50% of slot money allocation