

2019 – 2020 Budget Calendar

Black = State Information, Green = Admin Information, Red = Board Information

September, 2018

9/1/18 - PDE publishes 19/20 Permitted Tax Increase Base Index

9/30/18 - PDE notifies Districts of Base or Adjusted Index & Budget Timeline

October, 2018

10/17/18 - A-Team Meeting - Discussion of budget issues with Administration & budget calendar. Administrators begin preparing building & program budgets

10/18/18 – Finance, Buildings & Grounds Committee meets and discusses draft Budget Calendar and Capital Plans

10/25/18 - PDE pays district 50% of slot money allocation

November, 2018

11/1/18 - Unpaid School District Real Estate Tax becomes delinquent

11/5/18 – GASD Board Meeting

11/15/18 – Finance, Buildings & Grounds Committee meets and discusses various budget and capital plan matters

11/16/18 - Technology Budget requests due

11/19/18 – GASD Board Meeting

11/21/18 - A-Team Meeting - Discussion of budget calendar, process & special requests with Administration

December, 2018

December - District confers with County Assessment Office on Home/Farmstead Rules

December - District considers resolution authorizing Proposed Preliminary Budget display & advertising

12/1/18 - Deadline to update tax rate info with DCED

12/3/18 – GASD Board Meeting – Recommended adoption of Capital Plans

12/12/18 - District Technology budget information draft due to Administration

12/14/18 - Special budget requests summaries, including estimated budget impacts, due to Superintendent & Business Manager

12/15/18 - Sterling Act Tax Credit Data Certification due to PDE

12/17/18 – GASD Public Board Workshop

12/20/18 – Finance, Buildings & Grounds Committee meets and discusses various budget and capital plan matters

12/30/18 - Home/Farmstead Notices due to potential qualifying property owners

12/31/18 - PDE notifies District of school-year AFR data for referendum exception

January, 2019

1/7/19 - GASD Board Mtg. – Supt. recommends special budget requests & Business Manager provides initial expense & revenue estimates to Board if Preliminary Budget is needed Advertise Preliminary Budget if needed

1/22/19 - GASD Board Mtg. – (EFFECTIVE) Make preliminary budget available to public-OR-adopt resolution to stay within index

1/25/19 - Building & Program budgets due to Business Office by 4:00 P.M.

1/31/19 - Deadline for Preliminary Budget public display or adopt opt out resolution

February, 2019

2/4/19 - GASD Board Mtg. - Review updated projected budget information. Supt., Asst. Supt. & Business Manager begin budget reviews with Admin. Staff

2/5/19 - Governor presents budget address. District submits opt out resolution & proposed tax increases

2/10/19 - Deadline to notify public of intent to adopt a 19/20 Preliminary Budget unless Opt Out Resolution was adopted

2/15/19 - PDE notifies District if tax rates are equal to or less than index if they adopted an Opt Out Resolution. District establishes elected tax collector compensation rate and receives copies of Tax Collectors' paperwork

2/19/19 - Public Budget Work Session, GASD Board Mtg. Business Manager provides Board with a draft of

projected revenues for 19/20 District adopts Preliminary Budget unless
Opt Out Resolution was adopted

- 2/20/19 - A-Team Mtg. – Discussion of Budget Issues with Administration
- 2/22/19 - Supt., Asst. Supt. & Business Manager finish budget reviews with Admin. Staff
- 2/25/19 - District to submit Preliminary 19/20 Budget to PDE if needed
- 2/28/19 - Deadline to publish notice of intent to file for referendum exceptions

March, 2019

- 3/1/19 - Homeowner deadline to file home/farmstead application with county.
- 3/4/19 - GASD Board Mtg. Board updated on significant budgetary impacts
- 3/7/19 - PDE notifies districts that proposed tax rates are equal or less than index. District filing deadline for referendum exceptions requiring PDE approval
- 3/18/19 - GASD Board Mtg. Board provided a progress report on budget process
- 3/20/19 - A-Team Mtg. – Discussion of budget issues with Admin.
- 3/22/19 - Deadline to submit referendum question seeking voter approval of tax rate in excess of index
- 3/27/19 - PDE rules on referendum exception requests

April, 2019

- 4/1/19 - Public Budget Work Session Budget Handbooks distributed & reviewed GASD Board Mtg. Deadline to submit to county, if PDE denies referendum exceptions, a referendum question seeking voter approval to exceed index
- 4/15/19 - GASD Board Mtg. Secretary of Budget certifies amount of slots funding available for 19/20 distribution
- 4/17/19 - A-Team Mtg. – Discussion of budget issues with Administration
- 4/20/19 - Secretary of Budget notifies PDE if slots distributions are authorized

May, 2019

- May - District considers final & future budget & long-term financial planning steps
- 5/1/19 - Display proposed budget in Administration Building & make available to public. PDE notifies districts of slots funding allocation (if authorized). County homestead properties report distributed to districts
- 5/2/19 - Advertise Budget Hearing. Public notice to adopt final budget published in local newspaper. Vision sent to Graphcom to format.
- 5/6/19 - GASD Board Mtg. – Board reviews & approves proposed budget. Vision revisions proof due to Graphcom
- 5/9/19 - Vision Mailed
- 5/20/19 - GASD Board Mtg. – Public Budget Hearing
- 5/21/19 - Primary Election – Referendum Items
- 5/22/19 - A-Team Meeting – Discussion of budget issues with Administration
- 5/30/19 - Deadline to reject slots funds (by Board resolution)
- 5/31/19 - Deadline to update DCED tax rate info. Deadline to adopt 19/20 proposed final budget

June, 2019

- 6/3/19 - GASD Board Mtg. – Board determines amount of home/farmstead exclusion rate for qualified 19/20 real estate tax bills
- 6/4/19 - Deadline to submit to PDE a resolution declining slots funds
- 6/10/19 - Deadline to make 19/20 Proposed Final Budget available for public inspection
- 6/17/19 - GASD Board Mtg. –Vote on Final Budget?
- 6/20/19 - Deadline to publish notice of intent to adopt 19/20 Final Budget
- 6/30/19 - Deadline to adopt 19/20 Final Budget. Deadline to adopt Homestead/Farmstead Exclusion Resolution. Deadline to adopt Annual Tax Levy Resolution

July, 2019

- 7/1/19 - Tax bills distributed
- 7/15/19 - Deadline to submit Final Budget, Estimated Ending Fund Balance from 18/19 & Utilization of Referendum Exceptions to PDE. Deadline to submit Annual Tax Levy Resolution to DCED
- 7/30/19 - PDE notifies election officials of districts that declined slots money & allow voter decision